



2010 Selection Information For the Board of Directors

The Nominating Committee has prepared this document to assist those who are considering or applying for the PRSM Association Board of Directors. Questions regarding the positions, requirements, or selection process may be directed to members of the

committee or to Jennifer Pratt at PRSM Association, jpratt@prsm.com or 972.231.9810.

Please note the February 1, 2010 nomination deadline.

The Selection Process

The PRSM Nominating Committee is charged with selecting not less than six qualified members in each category for the board of directors' elections. The process for selecting these leaders is outlined below.

■ Recruitment /Applications

January 7. The Nominating Committee announces that individuals are being sought for the 2010 PRSM Association Board of Directors. The committee encourages PRSM Association leaders and others in the profession to identify individuals in order to build a pool of exceptional leaders from which it selects individuals for the board.

The committee is committed to ensuring that the Board reflects a mix of the industry and that directors' expertise and views align with PRSM strategy.

To this end, the committee is looking for individuals with impeccable credentials from leading companies and organizations and who have depth of industry knowledge and expertise in their respective field of management.

February 1. Nominations are due. Candidates may self-nominate or be nominated by colleagues provided his/her name is submitted on the official nomination form.

■ Screening

February 5. The Nominating Committee reviews candidate backgrounds and selects individuals for a phone interview. The committee may contact

people who are familiar with the candidates. The committee also determines if outreach to additional people is necessary.

The Nominating Committee considers a balance of a broad range of viewpoints and experiences on the Board of Directors. Screening is based on the charter, duties, and qualifications listed in the position descriptions in this document; the specific experience and expertise needed for the upcoming term; and such additional competency areas as:

- Credibility as thought leader in retail facilities maintenance
- Character and positive industry reputation
- Considerable business acumen
- Commitment from employer for time and industry involvement
- Ability to identify merging issues and express implications for the membership and PRSM
- Leadership and communication skills.

Phone interviews are conducted with the candidates prior to the final slate being selected.

■ Slate Selection & Election

February 12. The Nominating Committee selects the slate of candidates for the ballot and presents to the PRSM Board for approval.

February 22. Candidate profiles due.

February 26. Ballot email to Membership for voting.

March 12. Ballot Deadline.

April 18. Directors assume office at PRSM2010!

Position: Member of the Board

■ Charter

PRSM's vision is to be the complete facility maintenance professional association by providing information, education and services to all levels of employees working in the retail industry.

The primary responsibility of the board member is to provide leadership to the organization, enabling it to be a powerful influence in the retail facilities maintenance industry. In addition, the member has a fiduciary responsibility to ensure that the association functions in an ethical and legal manner in all its business practices.

As the legal body of PRSM, the board of directors establishes policy and guidelines and leads by setting the strategic direction of the association. This requires knowledge and experience in learning and performance improvement, mature judgment, and the ability to influence and empower others. Members of the board of directors must be able to perform at this executive level as part of a team.

■ Duties and Responsibilities

As the legally constituted governing body, the board oversees the affairs of PRSM; provides leadership to the profession; and represents the profession to other groups.

Major functions in carrying out these responsibilities include:

- Sets strategic direction of PRSM.
- Establishes policy for PRSM.
- Approves the strategic plan.
- Monitors the progress of the business plan.
- Reviews and approves the budget annually.
- Represents PRSM to members and groups.
- Selects the executive director.

■ Term of Office

An individual selected for the PRSM Board will serve a three-year term from April 2010 through April 2013.

■ Qualifications

- Strong commitment to PRSM and to the credibility of the profession.
- Demonstrated leadership as evidenced by professional accomplishments and other voluntary

activities.

- Knowledge and experience in retail facilities maintenance as evidenced by work performance.
- Significant core competencies to further the association's goals such as strategic thinking, strategy and organizational development, structure, and the relationship of strategy to trends in business and maintenance management.
- Demonstrated leadership abilities within PRSM, with the company employer or another organization.
- Experience in strategy development, strategic planning, finance, marketing, public relations, volunteer governance and sales are very desirable.
- Experience of at least five years in the facilities maintenance profession or related field.
- Ability to represent PRSM with members at industry events.
- Ability to collaborate with colleagues and to effectively work with a staff team.
- Current PRSM membership.

Personal Characteristics:

1. Integrity, character, positive professional reputation
2. Enthusiasm
3. Flexibility
4. Team player

■ Time Commitment

The board of directors has a one-hour, monthly conference call or a one day face-to-face board meeting at conferences each year. A two-day strategy session is held each summer. Board members also serve as liaisons to Association committees and are expected to participate in committee conference calls when possible.

Underlying the success of PRSM's Board has been the directors' dedication to preparing for and participating in all meetings as well as contributing their experience and critical thinking in setting the strategy of the organization.

Nomination Form

Please use this form to nominate yourself or a colleague for the election of the 2010 Board of Directors. There are openings for three vendors and three retail member seats.

THIS FORM MUST BE FAXED OR EMAILED TO THE PRSM ASSOCIATION OFFICE NO LATER THAN, MONDAY, FEBRUARY 1, 2010 TO BE ACCEPTED AS A NOMINATION. Please fax to 972-231-4081, mail to PRSM, 14850 Quorum Drive, Suite 120, Dallas, TX 75254-7050 or email to jpratt@prsm.com. If you have any questions call (972) 231-9810. **Your signature is necessary to be accepted as a valid nomination.**

Board of Directors Retail Nomination

These nominees must be a PRSM Professional Corporate (Retail) Member with current membership standing. (Please print)

| First Retail Member Nomination | Second Retail Nomination |
|---|---|
| Name | Name |
| Company | Company |
| Title | Title |
| Explanation (must completed to be accepted) | Explanation (must completed to be accepted) |
| | |
| | |
| | |

Board of Directors Vendor Nomination

These nominees must be a PRSM Allied Corporate (Vendor) Member with current membership standing. (Please print)

| First Vendor Member Nomination | Second Vendor Member Nomination |
|---|---|
| Name | Name |
| Company | Company |
| Title | Title |
| Explanation (must be filled out to be accepted) | Explanation (must be filled out to be accepted) |
| | |
| | |
| | |

| |
|---------------------|
| Submitted by |
| _____ |

Name – Please Print

Signature

Company – Please Print

Telephone

2010 Nominating Committee

Questions may be directed to any member of the committee.

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2009/2010 Board of Directors

PRSM Association policy prevents more than one representative from the same company on the Board at the same time.

Duane Smith

Limited Brands
Term: 2007-2010

Mike Lapointe

Bose Corporation
Term: 2008-2011

Bill Pietrykowski

GameStop
Term: 2009-2012

Paul Walsh

Gap, Inc.
Term: 2009-2012

Joe Stern

Cobbler's Bench
Term: 2007-2011

Mario Vega

The Gymboree Corporation
Term: 2005-2010

Bruce Falke

Commercial Fire, Inc.
Term: 2008-2011

Bob Graham

Facility Solutions Group
Term: 2007-2010

Steve Lord

Target
Term: 2009-2012

Ann Moran

Engineering Excellence
Term: 2009-2012

Maryella Pegnato

Building Power
Term: 2009-2012

Mike Rose

Academy Fire Protection
Term: 2008-2011

Stan Schmidt

Stage Stores
Term: 2009-2010

Chris Slocum

Cornell Storefront Systems
Term: 2009-2012

Lisa Varga

Phoenix Energy Technologies
Term: 2007-2010

Mark Bowlby (Alt.)
Hobby Lobby
Term: 2009-2010

Kellie D'Andrea (Alt.)
NEST International
Term: 2009-2010